2019 japan-Korea Rural Planning Seminar

**Title**

**Sub-tile (if any)**

**Given name FAMILY NAME＊**

1. Body text starts from here. Please complete the contents within 2 pages.

 Body text: Century, 9 pt

 Note, References: Century, 8 pt

2.Table and figures

Tables and figures should be placed in the text as close as possible to where they are referred to in the text.

Tables must be numbered sequentially and must have a reasonably informative title centered above the table (9pt, Bold).

Figures must be numbered sequentially and must have a reasonably informative title centered under the figures (9 pt, Bold). Tables and Figures can also include explanatory captions placed towards the bottom left if required (8pt).

3.Notes

If Notes are necessary, they should be placed at the end of main body.

Notes should be referred to in the text as ; “….text (1) …”.

Each Caption should be numbered in the format (1), (2), (3).

4.References

References should be placed after the Notes or the main body.

Citations in the text should follow this form; Satoh (2005) or (Satoh and Suzuki, 2005).When citations contain more than two authors, the first named author should be followed by “et al.” e.g.

Satoh et al. (2005).

Each Reference must also be numbered according to the format 1), 2), 3).

The following standard form for citations from papers, books and websites should be used;

1) Papers: Author (year of Publication): title of the paper, title of the journal, volume number, page number

2) Books: Author (year of Publication): book name, publisher and the city of publication, page number

3) Websites: author, title of pages, title of sites, language, URL, last accessible date

\*Author’s affiliation (do not need to provide email address).